

RESOURCE PACKAGE TO SUPPORT SOCIODEMOGRAPHIC COLLECTION AND USE

The following resources were provided by the Alliance and other member centres to support collection and use of sociodemographic data. Please feel free to adapt as you see fit.

DATA COLLECTION RESOURCES	
Resource Name	Description
Updated Script and Plain Language Glossary	Adapted from the “We Ask Because We Care” initiative this updated script provides suggestions in grade 6-7 reading level on how to navigate common client questions regarding data collection. Also included is a plain language glossary.
Client Brochure	This is a sample brochure used for client education developed by Harrow Health Centre FHT.
Data Collection Guide	This staff guide was developed by Harrow Health Centre FHT using multiple resources. The guide includes: -Overview of Equity -Overview of sociodemographic questions -Educational resources -Telephone script
Workflow Diagram	This is a summary of the work flow implemented at East End CHC that enabled them to collect data from over 95% of their ongoing primary care clients.
Staff Training Presentation	This is a presentation created by Harrow Health Centre FHT that was used educate staff on the importance of sociodemographic data collection and help overcome staff resistance to collection.
Case Studies from various Alliance members on strategies for data collection and use	Topics include: - How Harrow Health Centre FHT initiated sociodemographic collection during the COVID-19 pandemic. -How East End CHC implemented a rigorous data collection strategy and examples of how they’ve used data to improve client care. - How Rideau Community Health Services centre leveraged external resources to support data collection. - How TAIBU CHC built staff’s QI capacity to support data collection and use.
“We Ask Because We Care” Initiative	This link will provide access to the original resources and tools produced from the 2009 initiative.
EMR SPECIFIC RESOURCES	
Resource Name	Description
How to access extended demographics via toolbar in PS Suites	Set of instructions on how to access the extended demographics form in the toolbar within PS Suites. This will enable staff to easily access the form for ongoing entry.
How to add a reminder in PS Suites	Set of Instructions on how to add a reminder to update a client’s extended demographics.